

Do what you do best!

Or explore what you've never done before!

Work with us. Together we can make a difference.

Many companies, organizations and people together form IKEA. Everyone, idea and solution helps us to be good at what we do - to create a better everyday life for the many people. To make this a reality we need to work together, co-create ideas and allow for the many people to influence and improve our business. And with the many people, we mean you.

HR Trainee

1 year fixed contract

Sofia

Job Role

In this role, we will give you the chance to learn and to develop in HR by being part of the daily life of our store. You can count a strong mentorship and you will be involved in project close at heart.

As a person and future colleague, you are passionate about people. You act as an ambassador for the IKEA culture and values and enjoy working with operational tasks in a dynamic and changing environment.

You are confident and positive, and you like to find solutions. Your sense of service has been proven and you will support the co-workers and managers of the unit to which you are attached.

A day in your life with us

You will work with a senior managers to:

- Provide support in the recruitment and hiring process
- Participate fully in the onboarding process of new co-worker
- Provide support for all training and personal development programs
- Take part in the internal communication
- Provide other support to the HR team when needed,

Who are you?

- You are a student or have an university degree in Social Science
- Working level of English
- Ability to multitask and work hard
- Must be very detail oriented and possess strong organizational and follow up skills
- Demonstrate a strong commitment to exceptional customer service

We offer

- Highly professional and fast working environment.
- Food vouchers up to 110 BGN
- Discount in IKEA 15% and Intersport 20%
- Annual bonus, based on the store's achievements;
- Additional health insurance;
- Holiday vouchers from internal initiatives.
- Voucher for birth of a child - 100 BGN;
- Voucher for marriage - 240 BGN;
- Voucher for child with excellent grades in school - 160 BGN;
- Voucher for a newly admitted student in university /child of our employee/- 320 BGN .

Be yourself and discover job opportunities at IKEA!
APPLY NOW with a CV in .doc or .pdf format.

What makes IKEA unique, both as a place of work and as a brand, is our shared values and strong culture. Working with us is like working with your friends. Our culture is based on togetherness, enthusiasm and fun. And we are always looking for people who share our positive mood and values.



To create a better everyday life for the many people